

**OFFICE OF THE DIRECTOR OF MEDICOLEGAL INSTITUTE
GOVERNMENT OF MADHYA PRADESH-HOME (POLICE) DEPARTMENT
GANDHI MEDICAL COLLEGE BUILDING BHOPAL**

**INFORMATION RELATING TO MEDICOLEGAL INSTITUTE AS PER RIGHT OF INFORMATION ACT 2005 – (published in the gazette of India no 22 of 2005 dated 15 June 2005)
CHAPTER II 4 (B) I TO XVII**

i) THE PARTICULARS OF ITS ORGANIZATION, FUNCTIONS AND DUTIES:

INTRODUCTION: The government of India health ministry constituted a central medico legal advisory committee in year 1958. Main function of the committee was to advise the central and state government on matters pertaining to medico legal procedure and practices through out India and to promote the development of new and modern techniques in the field. The committee gives its report in 1964. Not much concrete work, was, however, done in this direction and subsequently the standing committee on forensic medicine was constituted in the Ministry of Home Affairs to pick up the threads left by the advisory committee report. The committee also observed most regretfully that the medico legal practices through out the length and breadth of the country has been found to be in most deplorable condition for the following reasons:

1. Shortage of trend personnel in the profession
2. Absence of even ordinary facilities i.e. transportation cold storage, mortuary, instruments etc for the practice of the profession
3. Absence of any incentive for the practitioner to take interest in the so-called dirty work.
4. Want of literature, standard and research on the subject with an Indian bias, which is very important as in many cases.

In the year 1965 the Madhya Pradesh took initiative and accepted all the recommendation of the survey committee and finally Madhya Pradesh Government decided to establish a Medico legal Institute in Bhopal in year 1977. Remarkably it was the first medico legal institute established of its own kind in the country at that time. Taking to quasi-judicial nature of the department a separate budget under Home Department was provided and separate head of the department was created under administrative control of Home Department.

I THE MAIN FUNCTIONS AND DUTIES OF THE MEDICOLEGAL INSTITUTE

- a. To cater to the needs of undergraduate and postgraduate education in forensic medicine and to provide appropriate courses of instruction to other law-enforcing agencies
- b. Be responsible for conduct of all medico legal Necropses of the city and the autopsies from the various district of the State and to give an opinion in expert opinion cases from whole state in medico legal cases.
- c. Undertake medico legal examination of skeletal remains
- d. Be responsible for all forensic serological investigations of the state

- e. To provide consultative service to medical officers and assist those engaged in clinical forensic medicine practice;
- f. To work in close collaboration with the departments of police and Justice (law) to whom it should provide consultative and advisory services on all relevant technical problems concerning investigation of crime. It should also advise the Government on all Medico legal matters;
- g. To conduct research
- h. The Institute has functional laboratories relating to toxicology, entomology, diatom, photography, histopathology, odontology.

II. DEPARTMENT STRUCTURE

The sanctioned set up of Institute is enclosed herewith staff data with Name and Post.

S.NO.	NAME OF POST	NUMBER OF POST
1.	Director	01
2.	Joint Director/Professor	01
3.	Senior Forensic Specialist	02
	(i) Medical -(01)	
	(ii)Non-Medical -(01)	
4.	Junior Forensic specialist	04
	(i) Medical -(03)	
	(ii) Non-Medical -(01)	
5.	Medical Officer	11
	(i)Medical -(07)	
	(ii)Non-Medical -(04)	
6.	Administrative Officer	01
7.	Officer Superintendent	01
8.	Stenographer	02
9.	Upper Division Clerk (First)	01
10.	Cashier	01
11.	Storekeeper	01
12.	Lower Division Clerk	02
13.	Photographer-cum-Artist	01
14.	Lab Technician	03
15.	Assistant (One post supernumerary)	04
16.	Driver	01
17.	Lab attendant	03
18.	Daftari	01
19.	Jamadar	01
20.	Peon (One post supernumerary)	05
21.	Sweeper (One post supernumerary)	04
22.	Sweeper (Contingency paid)(One post supernumerary)	02
23.	Chowkidar(Contingency paid)	01
	Total posts	54

II THE POWERS AND DUTIES OF ITS OFFICERS AND EMPLOYEE

1. The main function of Institute is to conduct all autopsies of the city and also the autopsies referred from various district of state
2. To give expert opinion in the medicolegal cases referred from whole state of Madhya Pradesh.
3. In addition during routine investigation relating viscera Analysis, Diatom, Vaginal smear, entomology are also being conducted. FSL work of Bhopal district has also been given to the Institute. In complicated cases the technique of investigative and reconstructive forensic medicine is also being used.

III THE PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS INCLUDING CHANNEL OF SUPERVISION AND ACCOUNTABILITY.

The medicolegal institute has quasi judicial nature of working and it is a independent head of the department office under director control of Home (Police) Department of the Government of Madhya Pradesh

IV THE NORMS SET BY IT FOR THE DISCHARGE OF ITS FUNCTION

The Institute discharge its function according to the quasi judicial nature of working .

V THE RULES REGULATION, INSTRUCTIONS, MANUALS AND RECORDS, HELD BY IT OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTION.

At present Institute does not have any rules, regulation, instructions, manuals etc but comes under direct control and supervision of Home (Police) department and function at per the directives of Home (Police) Department.

VI A STATEMENT OF CATEGORIES OF DCOUMENTS THAT ARE HELD BY IT OR UNDER ITS CONTROL.

Post mortem reports, Medicolegal reports and expert opinion reports.

VII THE PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH OR REPRESENTATION BY THE MEMBNNERS OF THE PUBLIC IN RELATION TO THE FORMATION OF ITS POLICY OR IMPLEMENTATION THEREOF.

Nil

VIII THE STATEMENT OF THE BOARDS, COUNCILS COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVISE AND AS TO WHETHER MEETING OF THOSE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES ARE OPEN TO THE PUBLIC, OR THE MINUTES OF SUCH MEETING ARE ACCESSIBLE FOR PUBLIC.

Nil

Ix A DIRECTORY OF ITS OFFICERS AND EMPLOYEES

NAME& Designation	ADDRESS	OFFICE	
		OFFICE	RESIDENCE
Dr.D.K.Satpathy,Director	10/1 Malviya Nagar,Bhopal	2540588	2551253
Dr.D.S.Badkur, Joint Director/Professor	F-39/18 Old MLA Quarters,Shahjanabad, Pari Bazar Bhopal	2540585	2545535
Dr.Ashok Kumar Sharma Senior Forensic Specialist	F 5/40 Char Imli Bhopal	2540585	
Dr.C.S.Jain Junior Forensic Specialist	F-85/49 Tulsi Nagar Bhopal	2540585	
Dr.Geeta Rani Gupta Medical Officer (Medical)	D-12,Veerangana LaxmiBai Campus Kotra Sultanabad Bhopal	2540585	
Dr.Neelam Shrivastava Medical Officer(Medical)	House No. 49 Gomti Colony, Near Nehru Nagar Chauraha Kotrasultanabad Bhopal	2540585	
Dr.Vimla Prajapati Medical Officer (Medical)	E-6/6 Char Imli Bhopal	On Deputation to Gas Rahat Deptment	
Dr.R.P.Soni Senior Forensic specialist	F-83/37 Tulsi Nagar Bhopal	2540585	
Dr.Pankaj Kulshrestha Junior Forensic Specialist	F-17, Kotra Sultanabad,Bhopal	2540585	
Dr.Vimal Kumar Sharma Medical Officer(Non-Medical)	F-5/14 Char Imli Bhopal	2540585	
Dr.Prabha Badkur Medical Officer(Non-Medical)	F-39/18 Old MLA Quarters,Shahjanabad, Pari BazarBhopal	2540585	
Smt.Manisha Singh (Non-Medical)	F 118/2 Shivaji Nagar,Bhopal	2540585	
Dr.Arvind Sharma (Non-Medical)	F-5/61 Char Imli Bhopal	On deputation from FSL	
Shri Ashok Kumar Verma Superintendent	G-9/38 North T.T.Nagar,Bhopal	2540585	
Shri V.P.Jagtap Stenographer	E-5/184 Arera Colony,Bhopal	2540585	
Smt. Amita Sethi Stenographer	12 , Lajpat Rai Colony Raisen Road,Bhopal	2540585	
Shri Suresh Jain UDC	House No. 189,Opposite Bairagarh Police station T-Ward Sainik Colony ,Bairagarh,Bhopal	2540585	
Shri Gopi chand Storekeeper	G- 3/38 1100 quarters Bhopal	2540585	
Shri Rajendra Kumar Verma LDC	H- 28-A / 42 Mata Mandir South T.T.Nagar Bhopal		
Shri Sunder Lal Kosta LDC	House No. 16 C/o Shri Murarilal shastri Shahid Nagar Bhopal		
Shri Subhash Godhne Photographs	H-3/255 1100 Quarters Bhopal		
Shri Gulam Rasool Technician	G-14 Ram Nagar Colony Shahjanabad Bhopal		
Shri Santoshi Prasad Patel	C/0 shri Mangruram House No. 248 Panchsheel Nagar Bhopal		
Shri R.L.Maina, Lab Assistant	House No. 10 near Krishna Mandir Kabeetpur shahjanabad Bhopal.		
Smt.Nirmala Patel, Lab Assistant	117 Shanti Nagar ,Bhopal		

Shri Dinesh Kumar Dhurve, House No. 243 Panchsheel Nagar,Bhopal
Lab Assistant
Shri Hement Kumar Vishwakarma 10/1 A Malviya Nagar Bhopal
Driver
Shri Kallu Lal, Sanjay Nagar Near Ram Nagar Colony
Lab Attendent Shahjanabad Bhopal
Shri Bhagirath A 5/2 Ashoka Garden Raisen Road,Bhopal
Lab Attendent
Shri Jagdish Prasad Kokde House No.173 Near Medical Hostel Shaid
Lab Attendent Nagar Bhopal
Shri Rewa Ram 10/1 B Malviya Nagar Bhopal
Daftari
342 Sanjay Nagar Shahjanabad Bhopal
Shri Babulal Jamadar
I-63 Sunhari Bag 228 quarters Bhopal
Shri Mahesh Pal, Peon
House No. 63 Gali Nagar 2 Shiv Nagar Colony
Shri Ram Krishan Peon Karond ,Bhopal
House No. 157 Rahul Nagar MACT Road
Shri Lakhn Lal , Peon Bhopal
S-95 Nehru Nagar Kotra Sultana Bad Bhopal
Shri Kamlesh Rajak, Peon
H-35 Near Ram Mandir Teela Jamalpura
Shri Shyam Kumar , Peon Bhopal
I type near medical college Bhopal
Shri Payarelaa Sweeper
Jhuggi No. 228 Near Ram Nagar colony Sanjay
Shri Devideen Sweeper Nagar Bhopal
Sanjay Nagar Bhopal
Shri Shivcharan Sweeper
Jhuggi No. 10 N-1/A Sector Piplani BHEL
Shri Kishori Lal Sweeper Bhopal
Jhuggi No. 212/6 Banganga ,Bhopal
Shri Munnalal Sweeper
Jhuggi No. 47 Vishwakarma Nagar Habibganj
Shri Kanhaiya Lal Sweeper Bhopal
56/1 Idgah Hills , Police Line Bhopal
Shri Akhilesh Napit, Choukidar

X THE MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES, INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED IN ITS REGULATIONS

S.No.	Name	Designation	Gross Salary	Net Salary	PM Remuneration maximum 30% of Basic Pay
1.	Satpathy Divya kishor	Director	39180	24280	-do-
2.	Badkur Dariyao Singh	Joint Director	35836	23036	-do-
3.	Sharma Ashok	S.For.Specl	27263	21363	-do-
4.	Soni Rameshwar Parsed	S.For.Specl	21886	17561	-do-
5.	Jain Chandra Shekhar	J.For.Specl	24003	21278	-do-
6.	Kulshrestha Pankaj	J.For.Specl	20130	16055	-do-
7.	Gupta Geeta Rani	M. O.	22573	18823	nil
8.	Shrivastava Neelam	M.O.	22019	18819	nil
9.	Sharma Vimal Kumar	M.O.	21371	15246	nil
10.	Badkur Prabha	M.O.	19860	16410	nil
11.	Singh Manisha	M.O.	16566	13991	nil
12.	Sharma Arvind	M.O.	18853	13828	On deputation nil
13.	Verma Ashok Kumar	Suprintendent	11246	9271	nil
14.	Jagtap Vasant	Stenographer	12772	10962	nil
15.	Sethi Amita	Stenographer	10960	9675	nil
16.	Godhane Subhash	Photographer	11385	9360	nil
17.	Jain Suresh Kumar	U.D.C. I	10260	7585	nil
18.	Rasool Gulam	Technician	8725	7090	nil
19.	Patel Santoshi Parsed	Technician	7640	6395	nil
20.	Gopi Chand	Storekeeper	8055	6130	nil
21.	Verma Rajendra Kumar	L.D.C.	6656	5591	nil
22.	Koshtha Sunder Lal	L.D.C.	6303	4243	nil
23.	Vishwakarma Hemant	Driver	6005	4875	nil
24.	Maina Roshan Lal	Lab Assistant	7116	6201	nil
25.	Patel Nirmala	Lab Assistant	6227	5477	nil
26.	Dhurve Dinesh Kumar	Lab Assistant	5982	4952	nil
27.	Kallu Lal	Lab Attendent	6235	4141	nil
28.	Bhagirath	Lab Attendent	6121	5231	nil
29.	Kokre Jagdish Parsed	Lab Attendent	4846	4296	nil
30.	Rewa Ram	Daftari	5581	3866	nil
31.	Mahesh Pal	Peon	5431	3546	nil
32.	Ram Krishan	Peon	5280	3605	nil
33.	Lakhan Lal	Peon	5165	4310	nil
34.	Rajak Kamlesh	Peon	4361	4286	nil
35.	Shyam Kumar	Peon	4852	4222	nil
36.	Babulal	Jamadar	5834	4150	Rs.50 per month
37.	Pyarelal	Sweeper	5053	4188	Rs.50 per month
38.	Devidin	Sweeper	5305	4440	Rs.50 per month
39.	Shivcharan	Sweeper	5305	3860	Rs.50 per month
40.	Kishori Lal	Sweeper	5190	4335	Rs.50 per month

XI THE BUDGET ALLOCATED TO EACH OF ITS AGENCY, INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDTURES AND REPORTS ON DISBURSEMENTS MADE :

The medico legal institute is a non-plan department and which does not have of its subordinate office at division, district, Tehsil and block level.

In the year 2004-2005 total budget allotment for the Institute was Rs. 93.16 Lakh and expenditure were 83.89 lakh and surrender amount 9.27 lakh. Institute does not have any grants or funds from any other central state agency.

XII THE MANNER OF EXECUTION OF SUBSIDY PROGRAMMES INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES

Not applicable. The Institute is a non-plan department.

XIII PARTICULARS OF RECIPIENTS OF CONCESSION, PERMITS OR AUTHORIZATIONS GRANTED BY IT

Not applicable.

XIV DETAILS IN RESPECT OF THE INFORMATION, AVAILABLE TO OR HELD BY IT, REDUCED IN AN ELECTRONIC FORM.

The Institute has web site [http://www.M/P.nic.in/medicolegal institute](http://www.M/P.nic.in/medicolegal%20institute).

XV THE PARTICULARS OF FACILTIES AVAILABLE TO CITIZENS FOR OBTRAINING INFORMATION INCLUDING THE WORKING HOURS OF A LIBRARY OR A READING ROOM, IF MAINTAINED FOR PUBLIC USE .

Nil

XVI THE NAMES, DESIGNATION AND OTHER PARTICULARS OF PUBLIC INFORMATION OFFICERS :

1. Appellate officer ; Dr.D.S.Badkur
Joint Director/Professor
2. Information officer; Dr.Pankaj Kulshrestha
Junior Forensic Specialist
(Non-Medical)
3. Asst.information officer; Dr.Manisha singh
Medical Officer
(Non-Medical)

XVII SUCH OTHER INFORMATION AS MAY BE PRESCRIBED.

The functions and duties of Medicolegal Institute is of very important and quasi judicial nature. The cases referred to this Institute are from all the district places of the state of Madhya Pradesh or from the judiciary and all are related to confidential and sensational cases hence its opinion or its analysis (Postmortem reports and expert opinion report in medicolegal cases)can not be communicated to any private persons except to the concerned department. However, the documents (Death certificates etc) which are not of confidential nature and nor disclosing any important opinion ,are being communicated to concern party.

The Institute does not have any subordinate office at Division, District, Tehsil or block level.

(Dr.D.K.Satpathy)
Director
Medicolegal Institute
Bhopal