

Right to information and obligations of public authorities

Subject to the provisions of this Act, all citizens shall have the right to information.

- (1) Every public authority shall—
- (a) maintain all its records duly catalogued and indexed in a manner and the form which facilitates the right to information under this Act and ensure that all records that are appropriate to be computerised are, within a reasonable time and subject to availability of resources, computerised and connected through a network all over the country on different systems so that access to such records is facilitated;
- (b) publish within one hundred and twenty days from the enactment of this Act,—

- (i) the particulars of its organisation, functions and duties;

**Madhya Pradesh State Tourism Development Corporation Ltd
(A Govt. of M.P. Undertaking)**

**Provide Tourist Information, operate Hotels & Transport Units,
arranging fair & festivals for promotion of tourism**

- (ii) the powers and duties of its officers and employees;

**Powers delegated by Board of Directors to Managing Director & MD
re delegated to HOD's of all sections and Regional head and Marketing
offices. As per DOP placed below.**

- (iii) the procedure followed in the decision making process, including channels of supervision and accountability;

All the matters put up by HOD's to MD for sections.

- (iv) the norms set by it for the discharge of its functions;

As per MD's direction and service bylaws.

- (v) the rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;

**The rules and regulations are as per memorandums of articles and
service bylaws.**

- (vi) a statement of the categories of documents that are held by it or under its control;

**To provide information leaflets and publicity materials on cost and
free and advertise to attract Foreign & Domestic tourist. Provide
Hotel & Transport reservations of MPT units.**

- (vii) the particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof;

**Appointed Public Information Officer at Head Office and Asstt.
Public Information Officer at Regional level at Bhopal, Pachmarhi,
Gwalior, Indore, Jabalpur and Khajuraho.**

- (viii) a statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;

**Govt. of Madhya Pradesh has nominated Chairman and Members of the
Board. Chairman is from public and directios from various releted
departments.**

Shri Jayant Kumar Malaiya	Chairman
Ms.S.Rawala	PS (Tourism & Culture)
Shri Avni Vaish	PS (Forest)
Dr.A.N.Asthana	PS (Commercial Taxes)
Shri Arvind Joshi	PS (Water Resource)
Shri Praveen Garg	Sect.(Finance)
Shri Pankaj Rag	Director Public Replications
Shri D.P.Pandey	DRM, Central Railway
Shri Amitabh Kant	Joint Sect. Govt of India Dept of Tourism
Smt.Alka Upadhaya	Managing Director

- (ix) a directory of its officers and employees;
- | | | |
|------------------------------|--|----------------|
| Smt. Alka Upadhayaya | Managing Director | 2774450 |
| Shri O.P.Kapoor | E.D.(Operation) | 2772530 |
| Shri G.S.Chahal | E.D.(Marketing) | 2777975 |
| Shri B.M.Namdeo | Chief General Manager (Adm./PR & Events) | 3094761 |
| Dr.P.P.Singh | Chief General Manager (Transport & Store) | 3094758 |
| Shri K.C.Jain | General Manager (Finance) | 3094491 |
| Shri Ravi Shrivastava | General Manager (Planning) | 2774800 |
| Shri S.C.Jain | Chief Enginner | |
| Shri T.L.Sonwane | Regional Manager, Bhopal | 2553006 |
| Shri J.P.Shukla | Regional Manager, Indore | 2528653 |
| Shri O.V.Suhag | Regional Manager, Pachmarhi | 252102 |
| Shri R.P.Chouhan | Regional Manager, Jabalpur | 2677590 |
| Shri Sudhir Malik | Regional Manager, Gwalior | 2340370 |
| Shri V.P.Singh | Regional Manager, Khajuraho | 274051 |
- (x) the monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;
As per salary bill attached.
- (xi) the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;

2005-06 Rs.24.52 Crore As attached.

- (xii) the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;
Provide concessions in reservation and subsidies to private investors in Madhya Pradesh as per Tourism Policy, Eco-Tourism Policy and Heritage Tourism Policy available on website
<http://www.mptourism.com/tourpol.html>
- (xiii) particulars of recipients of concessions, permits or authorisations granted by it;
For Hotel Reservation, Transport for all public by MD & HOD's, Regional Manager.
- (xiv) details in respect of the information, available to or held by it, reduced in an electronic form;
Information available on website www.mptourism.com and in CD forms

also.

- (xv) the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;

**Provide Tourist Information, operate Hotels & Transport Units, arranging Fair & Festivals for promotion of tourism
10.00am to 0500 pm (Lunch break 1.00-1.30 pm on working days)**

- (xvi) the names, designations and other particulars of the Public Information Officers;

**Shri B.M.Namdeo Chief General Manager (Adm./PR & Events)
Public Information Officer at Head Office**

Assistant Public Information Officers at Regional Office.

Shri T.L.Sonwane Regional Manager, Bhopal

Shri J.P.Shukla Regional Manager, Indore

Shri O.V.Suhag Regional Manager, Pachmarhi

Shri R.P.Chouhan Regional Manager, Jabalpur

Shri Sudhir Malik Regional Manager, Gwalior

Shri V.P.Singh Regional Manager, Khajuraho

- (xvii) such other information as may be prescribed and thereafter update these publications every year;

Reservation of Units by Online Reservations, reservation of Transport fleet, information of leaflets on destinations, upgradation of information in website www.mptourism.com